



WASATCH
COMMUNITY
GARDENS

Service Coordinator

The main responsibility is to help gardeners fulfill their 6-hour garden service requirement. This includes visiting the garden twice-per-month to observe garden needs using a provided checklist; notifying the WCG Garden Manager of tasks that need to be accomplished; and coordinating garden work parties as needed. If you are unable to complete your responsibilities, please contact your WCG Garden Manager so that they can make other arrangements.

Observing Garden Needs During Regular Visits

Many gardeners just want to grow a few vegetables, and may not be motivated to help out with anything outside of their plot. Other gardeners may volunteer for a specific role, like irrigation, and primarily focus on that area. This potentially leaves many factors that no single individual feels responsible for, but that still need to occur for a properly managed garden. Your role is to keep an eye on this bigger picture of overall garden service coordination and to check on specific things when you visit the garden.

For example, are there weeds in common areas? Are there junk trees that need to be removed along the fence line? Is there a weed barrier in a parking strip that needs to be covered in woodchips? A gate that needs to be repaired? A You-Pick Fence that is overgrown and needs trellising or thinning? An elderly gardener who needs help? Tools that need to be repaired or replaced?

At least every other week, you should visit the garden to observe what tasks need to happen, using the checklist provided by the WCG Garden Manager. Then, notify the WCG Garden Manager of those tasks. It is not your responsibility to take on the tasks personally.

Coordinating Garden Group Work Parties

Many gardeners fulfill their six garden service hours through individual activities and garden roles. However, group activities can be a fun way of increasing gardener interaction while accomplishing larger tasks. Usually, hosting a work party in the summer and the fall is adequate to accomplish many larger tasks.

If you are interested in coordinating a work party, please receive approval by the WCG Garden Manager first. To maximize the number of interested gardeners, they may be able to offer additional support, such as third-party volunteers. They can also coordinate with the New Roots program to encourage refugee gardener participation as well, if applicable.

After checking with the WCG Garden Manager, email the garden listserv several weeks in advance. You may also want to provide a couple of different dates and times for a vote. You should identify specific garden service tasks for people to sign up for. It also helps to send out work party reminders two days prior to the event. Work parties cannot be mandatory – only the spring orientation meeting is mandatory for new participants – but you can further entice people with simple incentives like bringing lemonade or snacks!



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Garden Task Checklist

Please check the following each time you visit the garden

Task Description (For example: Weeding in common areas)