

Salt Lake County Urban Farming Program
Parks for Produce Community Gardens Information Sheet
Appendix A: Roles & Responsibilities

Salt Lake County will:

- Collaborate with Wasatch Community Gardens and the Garden Organizers to design the site.
- Make initial site improvements, such as water access, grading and fencing.
- Collaborate with Wasatch Community Gardens and the Garden Organizers to specify the Garden Guidelines.
- Provide water for the site, paid for by plot fees.
- Pick up garbage/refuse from the specified location at or near the garden.
- Maintain parking areas, if applicable.

Wasatch Community Gardens will:

- Act as a liaison between Community Garden Group and the County.
- Collaborate with Salt Lake County and the Garden Organizers to design the site.
- Provide a garden management structure and enforce Garden Guidelines.
- Provide gardening education and leadership training through the *Growing Community Gardens* training.
- Accept plot applications, collect plot fees, and administer the garden funds.
- Provide the garden with liability insurance.
- Establish irrigation best practices for the garden.
- Provide mediation if needed.

Garden Organizers will:

- Conduct community outreach to recruit interested gardeners and outside volunteers.
- Organize and participate in garden planning meetings, and facilitate group communication between meetings.
- Organize and coordinate site work days, including site layout, digging garden beds, mulching pathways, building raised bed boxes, installing above-ground drip irrigation, planting communal areas, landscaping, etc.
- Collaborate with Wasatch Community Gardens and Salt Lake County to design the site, specify Garden Guidelines, and determine Leadership Team roles.

Garden Leadership Team Members will:

Once the garden is established and plots are assigned, Garden Leadership Team Members will be nominated by fellow community gardeners

- Act as a liaison between gardeners and Wasatch Community Gardens.
- Act as stewards for work areas such as irrigation, compost, communication and work parties.
- Help enforce garden policies and help gardeners understand and implement garden assignments.
- Communicate with other Leadership Team Members on a regular basis to keep garden running smoothly.

Community Gardeners will:

- Participate in creation of the Site design.
- Pay annual plot fee in a timely manner.
- Keep the garden clean from garbage and refuse and will have garbage cans in agreed upon location weekly in preparation for sanitation truck pick up.
- Abide by Garden Guidelines, including attending mandatory garden meetings; maintaining his/her garden plot, pathways, and communal gardening areas.
- Participate in Gardener education.
- Participate in mediation in the case of problems or conflict, and facilitate good-neighbor relations.
- Assist with community outreach and gardener recruitment.