



## **WCG Community Garden Program Intern**

### **Organization and Program Description:**

Wasatch Community Gardens (WCG) is a community-based, nonprofit organization dedicated to empowering people to grow and eat healthy, organic, local food. Since 1989, we have provided children, adults, and families in Salt Lake County with access to land and education for growing and eating fresh produce, while building and nurturing community connections through gardening and healthy food. We accomplish this through six main programs: Advocacy & Justice, Community Gardens, Education, Job Training, Volunteers, and Youth and School Gardens.

### **Overview:**

Over the past 35 years, Wasatch Community Gardens (WCG) has collaborated with local municipalities, neighborhood organizations, and communities to create sustainable, flourishing, productive green spaces across Salt Lake County. The Community Garden Program Intern will work closely with the Community Garden Program (CGP) to inventory planted seedlings and plant starts at 19 community gardens. Data collected by the Plant Census Intern supports CGP's understanding and communication of program impacts in pounds and value of produce grown in community gardens across Salt Lake County.

### **Primary Responsibilities:**

- Oversee data collection of plant starts and seedlings planted in rented garden and public pick plots across 19 community gardens in Salt Lake County
- Maintain and use a template to organize data collection and support data analysis of the count of plants, estimated yield, and value of produce for each garden
- Communicate and coordinate with community gardeners, both in-person and through CGP's online network to organize data collection and tracking
- Collaborate with community garden event coordinators, garden mentors, and volunteers to schedule work parties or data collection events at gardens to complete the plant census
- Collaborate with the CGP team and Volunteer Program Director to identify and support volunteer opportunities to complete the plant census
- Complete data collection, analysis, document methods, and draft findings to include in an annual report
- Assess strengths and weaknesses of the current methodology to contribute to future plant census procedures
- Understand garden culture and methods by supporting public pick, common plot, and community garden cultivation, maintenance, and other duties as assigned with Garden Managers
- Attend regular team meetings and provide reports to the team on project progress, needs, challenges, etc.

### **Required Qualifications:**

- Commitment to culturally competent community involvement and organizing, community empowerment, and food justice

- Ability to work effectively with diverse community members in individual and group contexts
- Community organizing and facilitation experience
- Organized, motivated, and able to work independently and as part of a group
- Excellent oral and written communications skills
- Ability to handle conflict professionally and navigate contentious situations
- Basic computer skills including MS Office, Google suite, and Apple operating systems
- Ability to work evenings and weekends
- Ability to accomplish physical garden tasks to complete plant census

### **Preferred Qualifications**

- Passion and interest in urban agriculture by advancing food equity in neighborhoods that have historically experienced food apartheid or lack of accessibility to fresh, local produce.
- Professional or personal experience in agriculture, community development, data collection and analysis, professional communication, or community engagement.
- Reliable transportation method to WCG's Main Campus (629 E 800 S, Salt Lake City, UT 84102) and other community gardens, which may be found here: <https://wasatchgardens.org/community-gardens/find-a-community-garden>.
- Effective written and interpersonal communication, willingness to engage in open-door feedback opportunities when engaging with community members, and ability to manage multiple projects simultaneously
- Bi-lingual applicants are encouraged to apply but not required

### **Schedule**

This internship entails up to 40 hours of work between May and August 2026. Tasks can be completed as the intern's schedule allows. Evening and weekend work may be required to collaborate and meet with community gardeners. If the planned schedule needs to shift, the intern is expected to communicate with the Community Garden Program Director promptly.

The intern is expected to meet with the Community Garden Program Director at least once per week to confirm priorities and communicate any additional information needed for the intern to be successful.

### **Compensation**

WCG is committed to providing monetary compensation for internships and is able to offer a stipend of \$15 per hour for up to 40 hours of work (\$600 in total). Interns have the option to access mentorship and network-building from and through the CGP team and WCG staff. Access to fresh produce when available.

### **To Apply:**

Please email the following materials to [openings@wasatchgardens.org](mailto:openings@wasatchgardens.org):

- Resume
- Short response (one page total) to the following items:
  1. Why are you interested in this position?
  2. What strengths will you bring to our team and this position?

Please put *WCG Community Garden Program Intern* in the subject line of your email. Applications will be accepted until 5pm, Tuesday, May 12, 2026.

People of color, people with disabilities, veterans, and LGBTQ candidates are strongly encouraged to apply. WCG is committed to providing equal employment opportunities for all employees and applicants

for employment based on individual qualifications and without regard to race, religion, gender, age, national origin, mental or physical disabilities, sexual orientation, or any other similarly protected status. It is our policy to comply with all applicable laws governing employment practices and not to discriminate on the basis of any unlawful criteria. WCG values the diverse backgrounds of its employees and works to create an open atmosphere of trust, honesty, and respect. WCG is an equal opportunity employer and does not discriminate in its employment decisions.

The statements herein are intended to describe the general nature and level of work performed by employees, but may not be a complete list of responsibilities, duties and skills required of personnel so classified. No contract, either express or implied regarding the procedures, terms, conditions or duration of employment is created by this Job Description.

At WCG neither the employee nor the organization is committed to an employment relationship for a fixed period of time. **Employment with WCG is at-will. Either the employee or management has the right to terminate the employment relationship at any time, for any reason. The language used in this job description and any verbal statements by management are not intended to constitute a contract of employment, either express or implied, nor is there a guarantee of employment for any specific duration. The at-will nature of your employment is not affected by any of the guidelines of this job description and cannot be modified by any oral promise from any supervisor or by any other writing, unless duly executed by the employee and the Executive Director.** Except for the at-will nature of the employment, the organization reserves the right to suspend, terminate, interpret, or change any or all of the guidelines mentioned, along with any other procedures, practices, benefits or other programs of WCG. These changes may occur at any time, with or without notice.